**e-TENDER NOTICE No. HWP/(B)/CIVIL/2019/11**

**NOTICE INVITING e-TENDER**

Online item rate tenders in **TWO Stage system** are invited on behalf of the President of India by the General Manager, Heavy Water Plant, Baroda, through e-tendering mode from eligible contractors of DAE and those of appropriate list of CPWD, M.E.S., Railways and State PWD and contractors of repute having adequate experience and capabilities to execute similar works (as defined hereafter) of such magnitude.

### 1. काम का संक्षिप्त विवरण  
#### 1.1 Name of work  
Masonry maintenance work at HWP, Baroda for the year 2019-20.

#### 1.2 Estimated cost put to tender  
₹ 22,74,661/- (Twenty Two Lakhs Seventy Four Thousand Six Hundred Sixty One Only) (Inclusive of GST)

#### 1.3 Earnest Money Deposit  
 ₹ 45,493/- in the form of crossed DD/ Bankers Cheque/ FDR issued by a scheduled bank in favour of P&AO, HWP(Baroda).

(a) A part of earnest money is acceptable in the form of bank guarantee also. In such cases 50% of earnest money or ₹ 20 lakh, whichever is less, will have to be deposited in shape prescribed above and balance can be accepted in form of bank Guarantee issued by a scheduled bank.

(b) EMD in the form of Cheque will not be accepted.

(c) The EMD DD/ BC/FDR/Guarantee shall be valid for minimum 60 days from date of opening of tender.

(d) Tender/offer without valid EMD and tender processing fees will be summarily rejected.

#### 1.4 Completion period

The time allowed for carrying out the work will be 12 (Twelve Calendar Months)
| 1.5 | निविदा प्रोसेसिंग शुल्क  | ₹ 1,342/- (जीएसटी मिलाकर), भुगतान इंटरनेट बैंकिंग/डेबिट कार्ड/क्रेडिट कार्ड (मास्टर/वीज़ा) द्वारा किया जा सकता है। Rs. 1,342/- (including GST). The payment can be made only through Internet banking / Debit card/Credit card (Master/Visa). |
| 1.6 | प्रतिभूति जमा  | कुल किए गए कार्य के 2.5% 2.5% of total work done. |
| 1.7 | निपुणता गारंटी  | निविदा मूल्य के 5% 5% of tendered value. |
| 1.8 | निविदा दस्तावेज देखने के लिए उपलब्धता तारीख और निविदा आरंभिक देखने व डाउनलोड की तारीख Dates of availability of Tender Documents for view and download including Tender Drawings if any. | प्री-बिड क्वीज़ को भेजने के लिए ईमेल आईडी: dymc@brd.hwb.gov.in mm@brd.hwb.gov.in (queries if any, meeting will be conducted on 29.07.2019 at HWP Baroda) |
| 1.9 | पूर्व-बोली वर्गीकरण  | प्री-बिड क्वीज़ को भेजने के लिए ईमेल आईडी: dymc@brd.hwb.gov.in mm@brd.hwb.gov.in (queries if any, meeting will be conducted on 29.07.2019 at HWP Baroda) |
| 1.10 | निविदाओं के आवलाग अवस्था करने के लिए समापन के आखरी तारीख एवं समय Last date and time of closing of online submission of tenders: | 02.08.2019 (23.00 Hrs). |
| 1.11 | ठेकेदार प्रत्यय-प्रत्य अवस्था करने की अंतिम तारीख (हार्ड प्रति) Last date for submission of contractor credentials (hard copies i.e. attested copies of certificates for proof of eligibility criteria and Original DD/BC etc., towards EMD, copy of e-payment receipt etc.) | दिनांक 07.08.2019 (14.00 Hrs.)) तक अनुरक्षण प्रबंधक, भारी पानी संयं, बडौदा-391750 गुजरात राज्य के कार्यालय में प्रस्तुत करें. On or before 07.08.2019 (14.00 Hrs.) in the office of Maintenance Manager, Heavy Water Plant (Baroda), at Fertilizer Nagar, Vadodara, Pin Code.391750, Gujarat State. |
| 1.12 | तकनीकी बोली (आग-ए) आवलाग द्वारा खोलने की तारीख एवं समय Date and time of online opening of Technical Bid (Part A) | अनुरक्षण प्रबंधक, भारी पानी संयं, बडौदा के कार्यालय में 07.08.2019 को. 14.30 बजे 07.08.2019 (14.30 hrs) in the office of Maintenance Manager, Heavy Water Plant (Baroda). |
| 1.13 | योग्य बोलीदाताओं की विशीय बोली खोलने की तारीख (पार्ट बी) Date of opening of financial bids of qualified bidders (Part B) | बाद में अभिसंचित किया जाएगा। Will be notified at a later date. |
| 1.14 | लघुप्रभावी अवधि  | 12 (बाराह) माह 12 (Twelve) months |
| 1.15 | वैधता के अवधि  | 120 days from the last date of submission of tenders |
2. लिखित में भाग लेने के लिए प्रारंभिक पात्रता मानदंड Initial Eligibility criteria for participation in tendering: Contractors who fulfill the following requirements shall ONLY be eligible to apply.

2.1 इसी तरह की प्रृति के निष्पादन में अनुभव होने का सबूत। बोलीदाताओं भारत में एक पंजीकृत फर्म होना चाहिए। संयुक्त उद्योग और या कन्वेंशन नहीं हैं।

Proof of having experience in execution of similar nature of works. Bidders should be a registered firm in India. Joint ventures and or Consortiums are not acceptable.

2.2 इसी तरह के कार्यों में अनुभव Experience in similar works:

इनकुक रखने वाले बोलीदाता को प्रदान की जाती है कि वह उपयुक्त अधिकारी, जो पिछले सात साल में नीचे निर्दिष्ट परिमाण के संतोषजनक डूंगर से पूरा समान काम करता होने के साक्ष्य प्राप्त करने की संतुष्टि के लिए किया जाएगा। संविधान स्वीकारक नहीं हैं। नीविदा जमा करने की अंतिम तिथि के एक दिन पहले से सभी मामलों में पूरा किया जाएगा।

Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below in last seven years. The similar works shall be completed in all respects by previous day of last date of submission of tender. Should have satisfactorily completed (based on certification of performance by client of the works)

(a) एक ही प्रृति का संपन्न कार्य One similar completed work of aggregate value not less than Rs. 18,19,729/-

(b) दो प्रकार के समान संपन्न कार्य Two similar completed works, each value not less than Rs. 13,64,797/-

(c) तीन प्रकार के समान संपन्न कार्य Three similar completed works, each value not less than Rs. 9,09,864/-

इसी तरह के काम का मतलब: “सिविल रखरखाव / निर्माण कार्य”

Similar work means: Civil maintenance / construction job.”

काम के इस उद्देश्य लागत संरक्षा / ग्राहक द्वारा आपूर्ति माल की लागत, लेकिन लागत में मुक्त आपूर्ति की उन छोड़कर सहित पूरा काम के सकल मूल्य का मतलब होगा। यह कार्यकारी अभियंता/परियोजना प्रबंधक या समक्ष के पद से ऊपर अधिकारी प्रमाणित किया जाना चाहिए।

For this purpose cost of work shall mean gross value of the completed work including cost of material supplied by the Government/ Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer /Project Manager or equivalent with complete postal address, their mobile & phone numbers.

Note: 1) निपटाते कार्यों के मूल्य में प्रति वर्ष 7% की दर सरल, लिखितों के लिए आवेदन प्राप्त करने की अंतिम तिथि की गणना पूरा होने की तारीख से कम से कम के वास्तविक मूल्य को बढ़ाने के द्वारा वर्तमान की लागत के स्तर तक लाया जाएगा। The value of executed works shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from date of completion to the last date of receipt of applications for tenders.

2) काम के घटकों की लागत से कार्यविधि, जबकि पात्रता के लिए समान काम के मूल्य पर पहुंचने से इसी तरह के काम की परीक्षण में वर्तमान उन से अन्य कटौती की जाएगी। बोलीदाता इसके समर्थन में इसी प्रकार के घटकों की लागत की प्रमाणित सार प्रस्तुत करेगा।Cost of components of work executed other than those mentioned in definition of similar work shall be deducted while arriving at the value of similar work for eligibility. Bidder shall submit certified abstract of cost of similar components in support of this.
2.3 Turnover:  

Should have average annual financial turn over on construction works should be at least ₹ 11,37,331/- during the immediate last 3 consecutive financial years. This should be duly audited by a registered Charted Accountant and scanned copy of certificate from CA to be uploaded. Year in which no turnover is shown would also be considered for working out the average.

दिनांक 31.03.2018 को समाप्त अवधि के लिए 5 वर्षों के दौरान दो वर्षों में कोई भी प्रकार क्रिया नहीं होना चाहिए। They should not have incurred any loss (profit after tax should be positive) in more than two years during last 5 years period ending with 31.03.2018.

2.4 Solvency:  

Intending bidder should have a Bank Solvency Certificate from a Nationalized Bank / Scheduled Bank for a minimum value of ₹ 9,09,864/- and should not be older than one year from the date of opening of tender. A copy of the Certificate should be uploaded and submitted along with the tender.

2.5 बॉलीकट्टा के पास यह होना चाहिए The bidder should have

(a) Construction plant & Machinery, equipments, accessories & other infrastructure facilities to complete the work in scheduled time.
(b) Required Technical staff.
(c) Valid certificates issued by concerned departments
(d) Performance Certificates
(e) WCT and GST registration certificate
(f) PAN (Permanent Account Number)
(g) EPF & Insurance

2.6 पात्र बनने के लिए, बॉलीडाताओं के तहत के रूप में एक शपथ पत्र प्रस्तुत करना होगा

To become eligible, the bidders shall have to furnish an affidavit as under:-

में / हम अंडरटेक एवं पुण्ट करते है कि पात्र समाप्त काम करता है (है) / की गई वापस आधार पर वापस करने के लिए एक और ठेकेदार के माध्यम से क्रियान्वित नहीं मिला है | इसके अलावा अगर
I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid).

3. **E-Tendering: Instructions for Bidders**

### 3.1 Tender document available on website:

- **Tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents** can be seen and downloaded from website www.tenderwizard.com/DAE or www.hwb.gov.in (NIT only) at free of cost.

#### 3.1.1 e-Portal

- **e-Portal**

  - For eligible similar works under Nuclear Power projects, the interested bidders are advised to register at the www.tenderwizard.com/DAE website to get the tender document.
  - The tender document can be seen and downloaded only if e-Tendering User ID and Password are obtained through www.tenderwizard.com/DAE or www.hwb.gov.in (NIT only) at free of cost.
  - The tender document consists of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE or www.hwb.gov.in (NIT only) at free of cost.

### 3.1.2 e-Tendering

- **Bidders are advised to register at the www.tenderwizard.com/DAE website to get the tender document.**

### 3.1.3 Contact Details

- **E-mail:** daehelpdesk@etenderwizard.com
- **Website:** www.tenderwizard.com/DAE
- **Phone:** 011-49424365
- **Contact Person:** Rudresh, Tenderwizard, 9969395522
- **Website:** www.tenderwizard.com/DAE

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**Note:** Information about the document and its context is in the text above. The text is in Hindi and translates to English as needed. The document contains instructions for bidders, including how to register and download the tender document from the website. It also includes contact details for assistance and clarification.
The services for e-tendering in HWB/DAE is provided by M/s ITI Ltd., Tender wizard Help Desk Centre, B-1/5A, 2ndFloor, Main Nazafgarh Road Near Janakpuri Metro Station (East) Janakpuri, New Delhi-110058, Fax_No: 91-11-25618721, Ph_No: 011-49424365, e-mail: daehelpdesk@etenderwizard.com. through the website www.tenderwizard.com/DAE.

b) Registered contractors can only purchase/download & submit/upload tenders after paying requisite fees. Those contractors not registered on the web site mentioned above, are required to get registered beforehand for e-tendering with DAE.

c) It is mandatory for the applicants to have user ID & password to get access to the website www.tenderwizard.com/DAE.

d) It is mandatory for all the applicants to have class-III digital signature certificate from any of the licensed Certifying Agency to participate in e-tendering.

e) The applicants have to get registered their firm / company with the service provider, M/s ITI Limited for user ID & password. The registration shall be done by paying an annual registration fees to M/s ITI Limited and completing other formalities as mentioned in the above website. For assistance/ clarifications please contact mobile 09969395522, e-mail: rudresh.tenderwizard@gmail.com, Tender Wizard Help Desk – (080) 40482000 (9am to 6pm – Mon to Sat).

f) The applicants, who have already obtained such valid user ID and password from M/s ITI Limited, for any other project of HWB/DAE, need not obtain fresh user ID and password for the purpose of participation in the present tender.

3.2 Tender document is prepared in two parts.

BHAAG-ए (तकनीकी वाणिज्यिक बोली) Part ‘A’ (Techno commercial Bid) consists of

BHAAG Section I – ई-नवदा आमंगण सूचना Notice Inviting e-Tender,

BHAAG Section II – करार का फांसी, जापन, मुख्य शासी सुबिधाओं (‘के लिए अनुसूचियों ए से एफ का प्रोफार्मा’), नवदा उपक्रम, सामान्य नियम और ठेकेदार के मार्गदर्शण, अनुबंध की शर्तें, अनुबंध, सत्त्यावली समझौते के खंड के लिए दिशा-निर्देश। धारा III - विशेष खंड, निविदाखंडों को विशेष निर्देश, अतिरिक्त शर्तें Form of Agreement, Memorandum, Salient Governing features (Proforma of Schedules ‘A’ to ‘F’), Tender undertaking, General Rules and Directions for the guidance of Contractors, Conditions of Contract, Clauses of Contract, Integrity pact. Section III - Special Clauses, Special Instructions to Tenderers, Additional conditions,

BHAAG Section IV – तकनीकी विनिर्देश तकनीकी विनिर्देश Technical specifications,

BHAAG Section V – नवदा आरेखण की सूची List of Tender Drawings,

BHAAG Section VI - सुरक्षा मैनुअल, श्रमिकों के लिए स्वास्थ्य और स्वच्छता की व्यवस्था के संरक्षण के लिए मोडल नियम, श्रम नियमों अनुबंध। Safety Manual, Model rules for the protection of health and sanitary arrangements for workers, Contract labour regulations

Section VII - प्राकृतिक रसायन और परिशिष्ट और अनुबंध। Formats, proforma and appendices and Annexure.


3.3 नवदा की भागीदारी Tender Participation:
(a) The intending bidder must read the terms and conditions of "NOTICE INVITING TENDER" carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

(b) To participate in the tender, Prospective Bidders are required to download the excel format of Part A – Techno-commercial Bid containing Technical Bid1, Technical Bid2 – Forms (Form ‘A’, Form ‘B’, Form ‘C’ & General data) and Part B-Financial Bid containing Schedule ‘B’ after Login in the Home page of the website www.tenderwizard.com/DAE with their User ID /Password & Class III Digital Signature Certificate.

Steps to download EXCEL documents are following:

i. Click on “UNAPPLIED” button;

ii. Click on “REQUEST” icon (blue colour),

iii. Enter TENDER FEE DD Details.

iv. Pay TENDER PROCESSING FEE online.

v. Click on “SUBMIT” button.

vi. Click on “IN PROGRESS” button.

vii. In status column bidder will find the tender as RECEIVED.

viii. Bidder will be able to download required Tender Documents by clicking “EDIT ATTACHMENT” icon for any number of times till last date of submission.

(c) The agencies interested to participate in online tendering process are required to fill up payment details towards cost of tender processing fees within sale / download period for downloading the tender document (excel sheets) from the e-tendering portal only, otherwise, it will not be possible for them to upload / submit the tender.

(d) Interested bidders who fail to download the editable documents for submission within the period indicated in tender notice will not be able to further participate in tender process.

(e) Downloading the tender documents (excel sheets) without confirmation of payment details on web site www.tenderwizard.com/DAE shall not be valid and rejected summarily. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited e-Tender Processing fee with M/s ITI Limited and Earnest Money Deposit and other documents scanned and uploaded are found in order.

3.4 Submission of offer:
The tender shall be submitted online in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable.

Offer consists of two parts Part – I (Techno-commercial Bid) and Part – II (Financial Bid). Prospective Bidders has to download MS Excel workbook containing worksheets of both parts, invariably fill the Data in the Excel documents/formats and edited workbooks uploaded without renaming them.

The Bidder is required to fill the MS Excel work Book containing the following:

I - Part - ‘A’
   a) तकनीकी बोल-1 Technical Bid 1.
   b) तकनीकी बोल-2 Technical Bid 2 (Forms) containing
      i) सामान्य General Data
      ii) फॉर्म Form A - List of similar works completed during last seven years
      iii) फॉर्म Form B - List of works in hand
      iv) फॉर्म Form C-Manpower &Machinery proposed for the work & Cash Flow statement

II – भाग Part – “B”
    अनुसूची Schedule - ‘B’ (Financial Bid).

मूल्य बोली (अनुसूची) Price Bid (Schedule):
   (i) ठेकेदार प्रत्येक मद की दर उद्धृत करने के लिए यह सुनिश्चित करना चाहिए।
   (ii) बोलीदाता केवल भारतीय रूप में काम के लिए बोली लगाई जाएगी।
   (iii) व्याप्ति स्थान आंकड़ों में दर उद्धृत के लिए बने पीले रंग में दिखाई देता है और पल दर दर्जे की गई है; यह आकाश नीला पड़ जाता है।
   (iv) बोलीदाता को यह सुनिश्चित कराना चाहिए कि सभी मदों की दरें अपलोड / जमा करने से पहले प्रत्येक मद की मात्रा के साथ संबंधित खाने में ठीक से भरी हो। इसलिए, यदि कोई खाना खाता छोड़ दिया जाता है और बोलीदाता द्वारा कोई दर कोट नहीं की जाती है, तो बोली को अनुसूची माना जाएगा।
   (v) बोली जमा करने के बाद, ठेकेदार संशोधित बोली बार की लेखन पिछली बार और बोली प्रस्तुत करने की तरीक़े से पहले किसी भी संख्या को फिर से जमा कर सकते हैं के रूप में अधिसूचित।
   (vi) संशोधित बोली प्रस्तुत करते समय ठेकेदार के रूप में अधिसूचित पिछली बार और बोली प्रस्तुत करने की तरीक़ा एक या एक से अधिक मद कितनी भी बार की लेखन इससे पहले कि दर को संशोधित कर सकते हैं।
   (vii) ठेकेदार मूल्य बोली में उद्धृत दरों का खुलासा नहीं करेगा और न ही करेगा लगा देना/दस्तावेज़ों पैरा 3.6 में उल्लेख के साथ किसी भी हार्ड कॉपी जमा करें।

(i). Contractor must ensure to quote rate of each item.
(ii). Bidder shall bid for work in Indian Rupees only.
(iii). The column meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue.

(iv). Bidder should ensure that the rates of all items shall be filled properly in relevant cells opposite to the Quantity of each item before uploading/submission. Therefore, if any cell is left blank and no rate is quoted by the bidder, the bid shall be treated as unresponsive and will not be considered.

(v). After submission of bid, contractor can resubmit revised bid any number of times but before last time and date of submission of bid as notified.

(vi). While submitting revised bid, contractor can revise the rate of one or more item(s) any number of times but before last time and date of submission of bid as notified.

(vii). Contractor shall not disclose rates quoted in price Bid nor shall enclose/submit any hard copy along the documents mentioned in Para 3.6.

(d) भाग (सामान्य डेटा, फार्म ए फार्म बी और फार्म सी) की सभी सामग्री की प्रिंट कॉपी, भौतिक रूप से हस्ताक्षरित किया जाएगा और उसके बाद स्कैन और अनुचित दस्तावेजों अपलोड किया जाएगा।

| Print copies of all the worksheets of Part I (General Data, Form A, Form B and Form C), shall be signed physically, then scanned and uploaded as mandatory documents. |

(e) डाटा फार्मेट ए से एफ (निविदा दस्तावेज के भाग VII) को भर कर हस्ताक्षर कर, स्कैन कर अपलोड किया जाएगा। Data in Formats Form A to F (Section VII of – Tender Document) are to be filled, signed, scanned and uploaded.

(f) पैरा 3.6 के तहत उल्लेख दस्तावेजों की स्कैन प्रतियां भी अपलोड किया जाना है। Scanned copies of documents mentioned under Para 3.6 are also to be uploaded.

(g) लिंक अनुचित दस्तावेज अपलोड करने के लिए बनाई गई हैं। बोली जमा करने से पहले, बोलीदाताओं विषय निविदा के खिलाफ इस तरह के प्रतियों अनुचित लिंक के खिलाफ दस्तावेज अपलोड करने के लिए है। अगर कोई अनुचित लिंक इन दस्तावेजों में से किसी के लिए उपलब्ध है, वही अनुचित दस्तावेज के रूप में अपलोड किया जाएगा। Links are created for uploading mandatory documents. Before submission of bids, bidders have to upload documents against each such mandatory links against subject tender. If no mandatory link is available for any of these documents, same shall be uploaded as other document.

(h) केवल बोली आईटीआई सर्वेक्षण डेटा के पश्चात प्रोसेसिंग शुल्क का ई-भुगतान के बाद प्रस्तुत किया जा सकता है और भुगतान तथा लेखा अधिकारी, भागांत (बड़ौदा) पश्चात किसी भी अनुमोदित बैंक के ड्राफ्ट ड्राफ्ट स्टेट्स बैंक ऑफ़ इंडिया केन्द्र शाखा, बड़ौदा के रूप में होना चाहिए और दस्तावेजों को अपलोड करने के बाद प्रस्तुत किया जा सकता है।

The bid can only be submitted after e-payment of Processing Fee in favour of ITI Limited and uploading the mandatory scanned documents such as Demand Draft of any schedule bank in favor of P&AO, HWP(Baroda), drawn on SBI- cantonment Br. towards EMD and other documents as specified.

(i) ठेकेदार जेपीजी प्रारूप और पीडीएफ प्रारूप के रूप में अतिरिक्त समर्थन दस्तावेज अपलोड कर सकते हैं। यदि 5 एमबी से अधिक आकार मामले में फ़ाइलों को 5एमबी से कम बनाकर अपलोड करना होगा। Contractor can upload additional supporting documents in the form of JPG format and PDF format. In case file size is more than 5 MB, the file should be split up into files each of size not more than 5 MB.

(j) भौतिक ईएमडी एवं निविदा प्रोसेसिंग शुल्क को एकल सीलबंद लिफायू में प्रस्तुत करने होगा। उस पर शुल्क शुल्क (बयाना, निविदा प्रोसेसिंग शुल्क का दर) लिखना होगा। Physical EMD & Copy of e-payment receipt towards Tender Processing Fee shall be placed in single sealed envelope super scribed as "FEE (Earnest Money, and Cost of Tender Processing Fee)"
Copies of Enlistment Order and certificate of work experience and other documents as specified in the detailed tender notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission and certified copy of each shall be deposited in a separate envelop marked as “Other Documents”.

Both the envelopes shall be placed in another envelope with due mention of Name of work, date & time of opening of tenders addressed to Maintenance Manager, Heavy Water Plant, Baroda–391750 and shall be dropped in the tender box placed at Maintenance Manager office on or before last date and time of submission as notified.

Contractor shall sign the ‘Tender Undertaking’ printed on their Letter Head, scanned and uploaded with Technical Bid. Original submitted with “Other Documents” as above.

All information called for in the uploaded forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “nil” or “no such case” entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as “not applicable”. The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the bid being summarily disqualified.

In case of any problem with the submission of the online tender document, the applicant may have the assistance of help desk on mobile and e-mail mentioned at 4.2 or uses the help manual and other information given on the said website.
LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED.

(Certified Copies of all the scanned and uploaded documents to be submitted along with Physical Financial instruments) Balance sheet/ profit & loss account for the last five years duly certified by CA.

1) Latest Bank Solvency Certificate and Form D – Section VII.
2) List of Similar Works completed in last 7 years in the format of Form ‘A’ (Section VII)
3) List of Works In Hand in the format of Form ‘B’ (Section VII)
4) Valid Certificates of:
   a. Accreditation /Registration certificate, if any
   b. Certificates of Work Experience / Performance Certificates
   c. Certificate of Registration for WCT
   d. GST Registration Certificate
   e. PAN (Permanent Account Number) Registration
   f. Labour License.
   g. EPF & Insurance for workmen
   h. Annual turnover certified by CA & profit loss statement.
5) DR/DD/PO/BC of any Scheduled Bank against EMD
6) Bank Guarantee of any Scheduled Bank against EMD (if any).
7) Copy of e-payment receipt towards cost of Processing Fee.
8) Undertaking that the eligible similar work(s) have not been executed through another Contractor on back to back basis. Signed letter of tender undertaking as per Technical Bid.
9) Pre-bid clarifications if any issued by the Department after close of sale of tenders as indicated in the Technical Bid.
10) Any other Document as specified in any part of tender document.

Note: Scanned copy of original certificates to be uploaded. EMD/Tender Processing Fee and other documents shall be scanned and uploaded to the e-tendering website within the period of tender submission and original should be deposited as specified in 3.5(i) to 3.5(l) above. Further details if any required by the department shall be submitted during /after opening of tenders/ technical bid.

3.6 Applicants are advised to keep visiting the above mentioned web-sites from time to time (till the deadline for bid submission) for any updates or corrigendum in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the bids complete in all respect including updates/corrigendum thereof, if any. An incomplete bid submission may be liable for rejection.

3.7 The tenderers are advised to submit their offer/ upload their documents well before the due date and time, to avoid last minute rush on the server or complications in uploading. HBW/HWP,Baroda shall not be responsible for any delay in submission of documents or for any type of problem in uploading the documents for any reason including server and technical problems.

3.8 Incomplete and late Tenders:
(a) The offer of tenderer who fails to submit originals of fee and copies of certificates as per the eligibility criterion and other requirements mentioned at Para No 2 and 3 on or before the time
and date mentioned in the tender notice will be summarily rejected and will not be processed further.
(b) Delayed /late submission of credentials and fee (Tender Fee/Tender Processing Fee/EMD) in originals will not be entertained.
(c) If any tenderer repeats to fail in submission of originals after uploading the offer without any valid reason, the tenderer will be debarred from participation for a minimum period of one year.
(d) The Delayed or late offers will be summarily rejected. Department will not be responsible for Postal delays.

3.9 अवैध नवदाएँ Invalid Tenders:
प्रस्तुत किया गया बोली अवैध और बोली और इ-टेंडरिंग प्रोसेसिंग शुल्क की लागत यदि वापस नहीं किया जाएगा:
(i) बोलीदाता को अयोग्य पाया जाता है।
(ii) बोली लगाने वाले सभी दस्तावेज (अनिवार्य स्कैन किए गए दस्तावेज, तकनीकी वाणिज्यिक बोली (भाग 'ए') और वित्तीय बोली (भाग 'बी'), जो एएसटी लिंक पायी जाती है, अथवा अन्य अपलोड नहीं करना दस्तावेज निर्धारित अवधि के भीतर बोली दस्तावेज में निर्धारित की गई है।
(iii) कोई विसंगति दस्तावेज ऑनलाइन बोली जमा करने की समय पर अपलोड के रूप में और हार्ड प्रतियां जिसके (शुल्क एवं अन्य दस्तावेज) भौगोलिक रूप से नवदा खोलने शामिल करने के कार्यालय में प्रस्तुत में के बीच देखा जाता है।

And the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

3.10 नवदाकार कैद Opening of Tenders:
(a) इच्छुक बोलीदाताओं द्वारा प्रस्तुत ऑनलाइन नवदाकार में खोलने के बाद नवदाकार के व्यवसाय और तकनीकी क्षमता, समय और गृहवास चेतना, ठेकेदारों द्वारा चलाया जा रहे कार्य स्थलों व कार्यालयों, कार्यों की प्रकृति, नवदाकार का आयाम पर भी ध्यान दिया जाता है।
Online tender documents submitted by intending bidders shall be opened on the specified date and time only of those bidders, who has deposited e-Tender Processing Fee with M/s ITI Limited and Earnest Money Deposit and other documents scanned and uploaded are found in order.
(b) भाग 'ए' खोलने के बाद नवदाकार के वित्तीय और तकनीकी क्षमता, समय और गृहवास चेतना, ठेकेदारों द्वारा चलाया जा रहे कार्य स्थलों व कार्यालयों, कार्यों की प्रकृति, नवदाकार के आयाम पर भी ध्यान दिया जाता है।
After opening of Part “A”, Tenderer’s Financial and technical capability, Time and quality consciousness, contractors ongoing/completed works, work sites & offices, nature of works executed, organizational structures of tenderers, resources required for execution of the job, tendency of the company with regard to making extraneous claims and disputes, site planning ability, tendency of the company to award the work on back to back/subletting etc. and their Techno commercial Bid related documents will be evaluated. Accordingly tenderers will be qualified/disqualified by the Competent Authority.

(e) Part-B (Financial Bid) will be opened (Date to be notified separately) only of those bidders who qualify eligibility criterion mentioned in NIT and evaluation of Part-I (Technical Bid). Therefore bidders are required to submit the requisite data with documents in Part-I (Technical Bid) itself. Contractors can login and see the status of Bids after opening.

Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. Department reserves the right of non consideration of tender of the agencies not fulfilling the NIT stipulations and / or having adverse report. If it is found that the tender is not submitted in the proper manner, or contains absurd rates it will be open for the Government to ignore the tender.

Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
6. The contractor shall not be permitted to tender for works in HWP, Baroda in which his near relative (responsible for award and execution of contracts) is posted as Assistant Accounts Officer or as an officer in any capacity between the grades of Engineer/Scientific Officer and Scientific Assistant (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in HWP, Baroda/HWB or in DAE. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

7. No Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor’s service.

8. The tender for the works shall remain open/kept valid for acceptance for a period of 120 (One hundred and twenty) days from the last date of closing of online submission of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, or refuse to pay any pre-requisite fee, or do not pay any prerequisite fee with reminders, or do not submit any requisite document with reminders then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in HWP, Baroda/HWB in future forever. Also if such a violation comes to the notice of Department before start of work, the Engineer-in-charge shall be free to forfeit the entire amount of EMD and Performance Guarantee.

The Department reserves the right, without being liable for any damages or obligation to inform the bidder to:

a) Amend the scope and value of contract.
b) Accept/ Reject any or all the applications without assigning any reason thereof.

c) The HWB/HWP, Baroda shall have the right to omit or add one or more items put in the tender either before or after an agreement for the work is entered into. In order to comply with the latest requirements of the Organization, local development, control bodies, site conditions, certain variations in the execution of items may be warranted.

The competent authority on behalf of President of India does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or incomplete or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

Competent authority on behalf of President of India reserves to himself the right of accepting the whole or only part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

Site Visit:

(i) The tenderer shall acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained for these issues.

(ii) The tenderer shall acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained for these issues.
Intending Tenders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable and applicable), the form and nature of the site, the means of access to the site. The accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender.

(iii) Intending Tenders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable and applicable), the form and nature of the site, the means of access to the site. The accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender.

(iv) The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.

(v) The tenderers shall read the specifications and study the drawing carefully before submitting the tender. The contractors should procure required materials from the choice as per the specifications mentioned in the tender schedules. In case of ambiguity in regard to conditions and other related matters if any with the Tenders the decision taken by the GM, HWP, Baroda shall be final and binding.

15 Plant Visit:
Due to the security reasons the bidder (or) their authorized representatives cannot be permitted inside the plant without prior permission. Those bidder(s) who want to enter inside the plant premises (For the purpose of site visit/Pre-Bid clarifications/to drop the Technical Bid and other documents) must intimate Maintenance Manager at least 2 working days in advance (to the date of visit) and obtain entry permission and they should complete the security checkup before entry as a statutory requirement. For further information please contact Engineering In charge (Civil) 0265-2309246 0265-2309315, Fax: 0265-2242037
It is mandatory to obtain Police verification certificates in respect of labour engaged for execution of works in HWP, Baroda by paying requisite fee. The successful Bidder whose tender is accepted will be required to obtain and shall submit Police verification Certificate (PVC) of all the staff including Engineers, supervisors and labours to be engaged for the work at his own cost, through the office of SP, Baroda by paying requisite fee at the rates in force from time to time as per the guidelines issued by the state Government of Gujrat. Keeping in view the national importance of this plant, the successful bidder shall ensure security measure besides whatever is mentioned in the General Conditions of contract. All stipulations and instructions given by Plant/Colony Security personnel and CISF from time to time shall be scrupulously be followed for entry, exit of men and materials and as also during execution of work for security purpose. The necessary sums required to meet this aspect shall be considered by the contractor and should quote accordingly.

17 बिक्री कर या इस अनुबंध के संबंध जीएसट सहित सभी कर ठेकेदार दुकान देख होगा और सरकार को

Sales Tax or all Tax including GST in respect of this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.

Before submitting the tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates quoted in the tender forms are adequate and all-inclusive to accord with the provisions in Clause – 37 of General Conditions of Contract for the completion of the works to the entire satisfaction of the Engineer.

The tenderers will examine the various provisions of the Central Goods and Services Tax Act-2017 (CGST)/Integrated Goods and Services Tax Act, 2017 (IGST)/Union territory Goods and Service Tax Act, 2017 (UTGST)/respective State’s State Goods and Service Tax Act, 2017 (SGST) also as notified by Central/State Govt. & as amended from time to time and applicable
Tenders will ensure that full benefit of Input Tax Credit (ITC) likely to be availed by them is duly considered while quoting rates.

The successful tenderer is liable to be registered under CGST/IGST/UTGST/SGST Act shall submit GSTIN along with other details required under CGST/IGST/UTGST/SGST Act to HWP Baroda immediately after the award of contract, without which no payment shall be released to the contract. The contractor shall responsible for deposition of applicable GST to the concerned authority.

Ambiguities in rates quoted.

a) If there are differences between the rates given by the contractor in words and in figures or in amount worked out by him, the following procedure shall be followed.

b) The bidder shall quote rates in figures only. The rates in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures shall be taken as correct.

c) In the case of percentage rate bid, the percentage quoted in figures shall be taken as correct.

d) In Lump Sum Contracts, the amount quoted in figures shall be taken as correct.
The tenderer whose offer is accepted is required to furnish Performance guarantee for the due fulfillment of his contract. **Performance Guarantee** shall be **5% of tendered value** in the form of Demand Draft/Pay Orders/Banker’s Cheque of a Scheduled Bank issued in favor of Pay & Accounts Officer, HWP(Baroda) drawn on SBI, HWP, Baroda cantonment Branch including the extended period if any, valid up to period as mentioned in LOA or Order issued by the Department. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule ‘F’, including the extended period if any, the department (HWP,Baroda/HWB) shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely and automatically without any notice to the contractor. Further if the successful tenderer, fails to commence work within 1/8th of the stipulated time, the President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

During execution of work, **Security Deposit (SD)** will be collected by deductions from Running Account Bills as well as final Bill. Security Deposit shall be **@ 2.5% of** total work done. The security deposit will be refunded only after the satisfactory completion of defect liability period of **12 (Twelve) months** after the actual date of completion of work as a whole wherein all the defects shall be rectified by the contractor at his own cost.

Agreement shall be drawn with the successful bidders in prescribed Form (Tender document along with other document) uploaded on the web site www.tenderwizard.com/DAE.

Bidders shall quote their rates as per various terms and conditions of the said tender which will form part of the agreement.

It will be obligatory on the part of the tenderer to sign the tender document for all the component parts.
• ठेकेदार एवं भापासं(बडौदा) द्वारा लिखित करार पर हस्ताक्षर करने के द्वारा इस ठेके का कार्य शुरू होगा और ठेकेदार को यह समझना नहीं चाहिए कि यह कार्य पूर्ण हो गया है जब तक कि करार पर पहले ठेकेदार को हस्ताक्षर करना होगा और उसके बाद भापासं/ भापासं (बडौदा) के प्राधिकृत अधिकारी के हस्ताक्षर करने होगा। The written agreement to be entered into between the contractor and the HWP, Baroda shall be the foundation of the rights of both the parties and contract shall not be deemed to be complete until the agreement has first been signed by the Contractor and then by the proper officer authorized by HWB/HWP, Baroda to enter into the contract on behalf of the HWB/HWP, Baroda.

23 प्राधिकृत प्रतिनिधि Authorized Representative:

निविदा की स्वीकृति पर, ठेकेदार की मान्यता प्राप्त प्रतिनिधि (ओ) के नाम है जो इंजीनियर-इन-चार्ज से निर्देश लेने के इंजीनियर-इन-चार्ज करने के लिए सूचित किया जाएगा के लिए जिम्मेदार होगा। सफल निविदाकर्ता नाम और समापन करार के समय ठेकेदार के तकनीकी सहायक और नियुक्ति के आदेश की इच्छा पत्र के साथ मिलकर ठेकेदार द्वारा नियोजित तकनीकी सहायकों की योग्यता प्रस्तुत करना होगा।

On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-In-charge shall be communicated to the Engineer-In-charge. The successful tenderer will have to furnish the name and qualification of the Technical Assistants employed by the contractor together with the willingness letter of the technical assistant and appointment orders of the contractor at the time of the concluding agreement.

24 सफल बोलीदाता को काम इस पुरस्कार के बाद, ठेकेदार जो समझौते का एक हिस्सा बनेगी सक्षम प्राधिकारी के अनुमोदन के लिए समय-सीमा और नकदी प्रवाह (केश प्लान) विवरण प्रस्तुत करेगा। After award of work to the successful bidder, the contractor shall submit time schedule & cash flow statement for approval of competent authority which will form a part of agreement.

25 (i) काम के लिए साइट पर उपलब्ध है। भूमि के लिए साइट पर उपलब्ध है।

(ii) वास्तु और संरचनात्मक चित्र काम इस पुरस्कार के बाद ठेकेदार द्वारा प्रस्तुत पूरा होने की अनुमोदित कार्यक्रम के अनुसार ही की आवश्यकता के अनुसार चरणबद्ध तरीके से उपलब्ध कराया जाएगा। The architectural and structural drawings shall be made available in phased manner, as per the requirement of the same as per approved program of completion submitted by the contractor after award of work.

26 व्याज Interest:

ठेकेदार अंतिम निपटान पर कोई व्याज का दावा करने के हकदार नहीं होगा। The contractor will not be entitled to claim any interest on arrears which he may be getting on the final settlement of accounts.

27 स्पष्टीकरण और शुद्धिपत्र Clarifications and corrigendums:

एमएस वडील, एमएस एसिस्टेंट, वेबसाइट www.tenderwizard.com/DAE में अपलोड किया हुआ स्पष्टीकरण, शुद्धिपत्र संपादित नहीं किया जाना चाहिए या बोलीकर्ताओं द्वारा अपलोड किया जाना चाहिए। इन दस्तावेजों का भी निविदा दस्तावेज का हिस्सा हो जाएगा। The clarifications, corrigendum’s uploaded by the department in MS Word, MS excel, PDF, documents in website www.tenderwizard.com/DAE which should not be edited or corrected by bidders and not uploaded by them. These documents shall also be part of tender document.

28 निविदाकर्ता द्वारा निविदा जमा करने का तात्पर्य है कि वह AHS इस नोटिस और अन्य सभी अनुबंध दस्तावेजों को पढ़ा है और काम की विशेषताओं के बारे में पता किया और इसके अंतर्गत किया जाएगा है जिस पर स्टोर, उपकरण और संयंत्र, आदि, सरकार और स्थानीय परिस्थितियों और अन्य कारकों के कार्य के निष्पादन पर असर होने से उसे करने के लिए जारी किया जाएगा।
This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of Notice inviting tender. Conditions of contract including General rules and directions, Standard form of General conditions of contract, clauses of contract, special clauses, additional conditions, specifications and drawings (if any), proforma of schedules, safety code, Model rates, contractors' labour regulations, proforma of registers, special instructions to tenders, forms, information and instructions for bidders, clarifications, corrigenda and all the documents posted on the website www.tenderwizard.com/DAE and other documents as mentioned in the NIT as uploaded at the time of invitation of tender, and the rates quoted online at the time of submission of bid and acceptance thereof and other documents uploaded/submitted and acceptance thereof together with any correspondence leading there to and all relevant documents related to this tender, as applicable, shall form an integral part of the contract document.

For and on behalf of the President of India